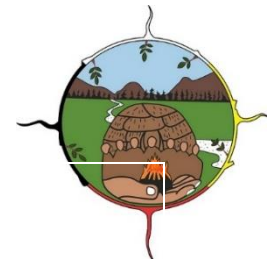


# NOGDAWINDAMIN FAMILY AND COMMUNITY SERVICES EMPLOYMENT OPPORTUNITY



NOGDAWINDAMIN Family and Community Services, a designated Aboriginal Child Welfare Agency under the Child Youth and Family Services Act serving member First Nations situated between Sault Ste. Marie and Sudbury is seeking to hire an:

**OSHKAABEWIS (HELPER) – SAULT STE. MARIE**  
**Salary Range: \$38,625.00 – \$47,445.00**

**FULL TIME – CONTRACT TO MARCH 31, 2020**  
**(\*Extension pending annualized funding)**

## Overview of Responsibilities

Reporting to the Cultural Services Supervisor, the Oshkaabewis (Helper) is responsible for assisting with direct and indirect cultural services in order to develop and enhance the cultural service practice of the Agency.

## QUALIFICATIONS

### Education and Experience Requirements

- College diploma in Social Services or Native Studies
- Three (3) years' experience in a social services organization
- Experience working with Aboriginal people, organizations and communities
- Equivalent combination of education and experience may be considered

### Knowledge Requirements

- Knowledge of child welfare services issues at the First Nation and regional level
- Knowledge of Nogdawindamin programs and services
- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings
- Knowledge of First Nation service delivery, customs and traditions in relation to child welfare
- Knowledge of the Child Youth and Family Services Act

### Special Skills & Abilities

- Strong cultural skills
- Excellent interpersonal skills
- Excellent oral and written communication skills
- Excellent conflict resolution skills
- Excellent problem solving skills
- Excellent organizational skills
- Excellent time management skills
- Excellent computer skills with MS Office software
- Ability to manage multiple priorities
- Ability to take initiative, meet deadlines and work flexible hours
- Ability and willingness to support both traditional and contemporary healing practices
- Ability to work independently and within a team environment
- Ability to display a positive and helpful attitude
- Ability to use good judgment in assessing difficult situations
- Ability to guide and support individuals in their desires and efforts to embrace Anishnawbek values and traditions
- Ability to work with confidential and sensitive information
- Ability to understand and speak Anishnaabemowin is a definite asset

### Other Requirements

- Must provide a Criminal Records Check deemed satisfactory by the employer upon offer of employment
- Must have a Class 'G' Ontario Driver's Licence, access to a vehicle and the ability to travel
- Must have \$1M automobile insurance coverage

Nogdawindamin Family and Community Services has been in operation for over 25 years. We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. **JOIN A GROWING AND DYNAMIC ORGANIZATION OFFERING REWARDING CAREERS, COMPETITIVE SALARIES, BENEFITS, PENSION AND A GREAT WORK ENVIRONMENT FOR INDIVIDUALS COMMITTED TO MAKING A DIFFERENCE.**

Please submit a job related resume and cover letter along with three work related references by:

**Tuesday, January 22, 2019 – 4:00pm**

### **Hiring Committee**

Nogdawindamin Family and Community Services  
210B Gran Street, Batchewana First Nation, ON P6A 0C4  
FAX (705) 946-3717 [hr@nog.ca](mailto:hr@nog.ca)

Preference will be given to applicants of native ancestry.

**Incomplete or late applications will not be accepted**

We thank all applicants for their interest; however only those selected for an interview will be contacted.

A full job description is located on our website at [www.nog.ca](http://www.nog.ca)